

UNIVERSITY OF PUNE
SYLLABUS FOR THE ACADEMIC YEAR – 2008-09, 2009-10 and 2010-11.
F.Y.B.Com. – ARABIC – GENERAL – I.

A. FIRST TERM

1. GRAMMER: Topics are as follows-
 - a) Vowels (Erab)
 - b) Hurufil Hija
 - c) Ajza-e-Kalemah (Ism, Fel, Harf)
 - d) Zamair
 - e) Marefa – Nakrah
 - f) Huruful Jaar
 - g) Asma-e-Isharah
 - h) Mausuf-Sifat
 - i) Al-Mubtada-Wal-Khabar
 - j) Fele Mazi
2. Translation: Simple Sentences based on the above mentioned grammar.
(Arabic – English – Arabic)
Prescribed Book: The Essential Arabic
By- Prof. Rafi'el Imad Faynan
Lessons: 1 to 07 (Only Exercises)
3. Terminology: Fifty commercial terminology in Arabic (Selected)
(days, Months, Bank, Office and related words)

B. SECOND TERM

1. PROSE & POETRY
Prescribed Book: Al – Qira – atur – Rashidah
By Abdul Fattah sabri & Ali Umer Misry
Lessons: 1 to 05, 8, 9, 10, 17, 18, 24, 26, 27, 28, 33, 42, 44, 48, 49, 57.
2. LETTER WRITING:
Commercial & Business concerned letter writing in Arabic.

PORTION FOR THE TERM END EXAMINATION

F.Y.B.Com. – ARABIC – GENERAL – I.

1. GRAMMER – Topics as mentioned above.
2. Translation: Into English & Arabic from prescribed lessons above.
3. Terminology in Arabic.

Total Marks: 60

Time: 2:00 Hours

No. of Questions: 04 (With internal Choice)

**PATTERN OF THE QUESTION PAPER & DISTRIBUTION OF MARKS FOR
THE TERM END EXAMINATION (F.Y.B.Com. – ARABIC – GENERAL – I.)**

1.	Translation into Arabic	20
2.	Translation into English	18
3.	Questions on Grammer:	14
4.	General Questions (Terminology & Vocabulary)	<u>08</u>

Total Marks: 60

PORTION FOR THE ANNUAL EXAMINATION

F.Y.B.Com. – ARABIC – GENERAL – I.

1. PROSE & Poetry – Lessons prescribed as above
2. GRAMMER – Topics as mentioned above.
2. TRANSLATION: Into English & Arabic from prescribed lessons above.
3. Terminology & letter writing in Arabic.

Total Marks: 80

Time: 3:00 Hours

No. of Questions: 04 (With internal choice)

PATTERN OF THE QUESTION PAPER & DISTRIBUTION OF MARKS FOR
THE ANNUAL EXAMINATION (F.Y.B.Com. – ARABIC – GENERAL – I.)

1.	Translation into English or Urdu or Marathi (Explanation)	20
2.	Translation into English or Arabic	20
3.	Question from Grammer	10
4.	General Questions (Summary of Lessons, Terminology, Letter writing in Arabic etc)	<u>30</u>
	Total marks:	80