

Savitribai Phule Pune University

(Formerly University of Pune)

गणेशखिंड, पुणे-४११ ००७
प्रशासन - शिक्षक कक्ष
दूरध्वनी क्र. : ०२०-२५६०११८७, २५६०११८८
टेलिफॅक्स : ०२०-२५६९९२३९
फॅक्स : ०२०-२५६९७३८८
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Ref. No. : AT/CR/1163

Date: 24/8/2015

To,
All Teachers of University Teaching Departments,
Savitribai Phule Pune University,
Pune 411 007

**Subject: Annual Performance Appraisal Reports, Confidential Reports (CR)
for the academic year 2014-15.
(Performance Review Period- 1/07/2014 to 16/05/2015)**

Sir/Madam,

You are requested to submit through respective HOD duly filled & completed Annual Performance Appraisal Report, Confidential Report (CR) to Asst Registrar (Administration – Teaching Unit) on or before 20th September, 2015 in closed envelope marked as “Confidential” and your name written.

You are further requested to kindly note that CR & Annual Performance Appraisal Report Formats are available as prescribed as per the guidelines of UGC Regulation, 2013 and Government of Maharashtra. The Formats are available on University Websites and downloaded for your necessary action.

Step-1: Link to www.unipune.ac.in

Step-2: Click on Circular (section)

Step-3: Click on Administration-Teaching Circulars (section)

Step 4: Click on CR & Performance Appraisal reports 2014-2015.

All Teachers are further requested to note that submission of Performance Appraisal Report and CR as per University Statute No.420 are mandatory and pre-requisite for completing the process of Confirmation, CAS Promotions & extension in service conditions of the Teachers. Your co-operation to complete the above within time limit is solicited.

With regards,

Dr. Narendra M. Kadu
Registrar